

Tuakau College Board Meeting Minutes 27th August, 2024



TUAKAU COLLEGE

Pai rawa atu i nga mea katoa | The very best in all things

Present: C Betty (Principal), T Potts (Staff Representative), K Ngataki, N Moore, M McDowell, G Tema-Liapaneke, and J Paton (Principal's PA)

Via Teams: M Preston, A Tocker and H Kani

Visitors to Meeting: P Moody (Executive Manager), A Jacobs (Deputy Principal) and S Pearson

Apologies: M Albert

Absent: E Mouton and A Walker (Student Representative)

Start: 6:00 pm **Finish:** 6:46 pm

The Board agreed that A Jacobs (Deputy Principal), P Moody (Executive Manager) could be at the meeting. S Pearson was a visitor to the meeting.

KARAKIA	
G Tema-Liapaneke	

AGENDA		
Adopt the Agenda.		
Moved: K Ngataki	Seconded: C Betty	Carried: All

APOLOGIES		
M Albert		
Moved: N Moore	Seconded: C Betty	Carried: All

DECLARATION OF INTEREST	
Form in the shared Drive for this.	

MINUTES OF 30 JULY, 2024 MEETING		
Matters Arising	Actions	Update
<ul style="list-style-type: none"> As per M McDowell's query in the previous Board meeting around a budget for behavioural management, A Jacobs clarified that this budget is for rewards for students (eg. Deans giving out awards, etc.), not for programmes. M McDowell queried if there is a budget for programmes related to behavioural management and A Jacobs said not technically. 		
T Potts moved the Board accepts the Minutes of the Board Meeting of 30 July, 2024.		
Moved: T Potts	Seconded: M McDowell	Carried: All

HEALTH AND SAFETY REPORT		
<i>Matters Arising</i>	<i>Actions</i>	<i>Update</i>
<ul style="list-style-type: none"> No matters arising. 		
Moved: M McDowell	Seconded: G Tema-Liapaneke	Carried: All

PROPERTY REPORT		
<i>Matters Arising</i>	<i>Actions</i>	<i>Update</i>
<ul style="list-style-type: none"> P Moody advised that the suggestions from M Preston were helpful and is a work in progress. P Moody noted that the committee has made an amendment to the 5YA so we can allocate funding to another Food Technology room for curriculum. P Moody advised that this doesn't take away from maintenance, etc. and that these plans are fluid and dynamic to constantly adjust to the needs of the school. 		
Moved: M Preston	Seconded: N Moore	Carried: All

FINANCE REPORT		
<i>Matters Arising</i>	<i>Actions</i>	<i>Update</i>
<ul style="list-style-type: none"> No matters arising. 		
Moved: N Moore	Seconded: A Tocker	Carried: All

POLICY REPORT
No Policy Report.

'FRIENDS OF TUAKAU COLLEGE' (PTA) REPORT
No 'Friends of Tuakau College' (PTA) Report.

PERSONNEL
C Betty advised that there is a job currently advertised for Head of Te Whare Ako/SENCO and this will be appointed by the Board 'Personnel' committee. More information will be sent to the 'Personnel' committee.

BUS NETWORK REPORT		
<i>Matters Arising</i>	<i>Actions</i>	<i>Update</i>
<ul style="list-style-type: none"> No matters arising. 		
Moved: C Betty	Seconded: K Ngataki	Carried: All

STUDENT REPORT		
Matters Arising	Actions	Update
<ul style="list-style-type: none"> A Walker had emailed in her Student Representative Report earlier in the day. No matters arising. 	.	
Moved: K Ngataki	Seconded: T Potts	Carried: All

CORRESPONDENCE	
Inward	Outward
<p>1. A Colmer Resignation Letter (31 July, 2024)</p> <p>Move the Board confirm the resignation of A Colmer, with regret. Moved: C Betty Seconded: K Ngataki</p> <p>2. R Van Rensburg Resignation Letter (1 August, 2024)</p> <p>Move the Board confirm the resignation of R Van Rensburg, with regret. Moved: C Betty Seconded: N Moore</p> <p>3. E Pritchard Leave Request Letter (1 August, 2024)</p> <p>Move the Board approve the leave request for E Pritchard, commencing 9th September 2024 to 16th September 2024. This will be leave without pay. Moved: C Betty Seconded: T Potts</p> <p>4. J Bailey Resignation Email (6 August, 2024)</p> <p>Move the Board confirm the resignation of J Bailey, with regret. Moved: C Betty Seconded: T Potts</p> <p>5. P Alburo Resignation Letter (20 August, 2024)</p> <p>Move the Board confirm the resignation of P Alburo, with regret. Moved: C Betty Seconded: T Potts</p>	<p>1. P.E.B Response Letter (2 August, 2024)</p> <p>2. M Chidambaram Confirmation of Resignation Letter (1 August, 2024)</p> <p>3. M Williams Confirmation of Leave Request Letter (1 August, 2024)</p> <p>4. C Hucker Confirmation of Resignation Letter (1 August, 2024)</p> <p>5. H Hira Congratulations Letter (1 August, 2024)</p> <p>6. W Preston Congratulations Letter (1 August, 2024)</p> <p>7. T Haunui-Tamehana Congratulations Letter (1 August, 2024)</p> <p>8. A Stewart Congratulations Letter (1 August, 2024)</p> <p>9. L Kumar Congratulations Letter (1 August, 2024)</p>

Late Correspondence
<p>6. P Mistry Leave Request Submission (27 August, 2024)</p> <p>Move the Board approve the leave request for P Mistry, commencing 15th November 2024 to 29th November 2024. This will be three days leave with pay and the remainder leave without pay. Moved: C Betty Seconded: K Ngataki</p> <p>7. H Yeo Resignation email (27 August, 2024)</p> <p>Move the Board confirm the resignation of H Yeo, with regret. Moved: C Betty Seconded: T Potts</p>

Matters Arising		
No matters arising.		
Moved that the inward be accepted, and the outward be confirmed: C Betty	Seconded: T Potts	Carried: All

PRINCIPAL'S REPORT		
<i>Discussion</i>	<i>Actions</i>	<i>Update</i>
<ul style="list-style-type: none"> Move that the Board approve the overnight Equestrian Champs Trip to Taupo, on 29th August 2024. 		
Moved: C Betty	Seconded: K Ngataki	Carried: All
<ul style="list-style-type: none"> Move that the Board assist with the purchase of a new Electronic Sign to the value of \$25,000 and that we will proceed to selling advertising on the sign to recover costs and ongoing costs, subject to a policy being formed for this and an Alumni Association being established. 		
Moved: M McDowell	Seconded: K Ngataki	Carried: All
<ul style="list-style-type: none"> Move that the Board approve the closing of the college on Friday 27th September 2024, as compensation for the staff completing relief from their non-contact time. 		
Moved: C Betty	Seconded: T Potts	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm the appointment of Sarah Welch to the role of fixed term SCT (Specialist Classroom Teacher), commencing 26th August 2024 and finishing 27th January 2027. Along with this goes the SCT allowance, which is equivalent to two salary units and four hours a week) which will start and end in the same time frame. 		
Moved: C Betty	Seconded: K Ngataki	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm the appointment of Ilze Jacobs to the role of fixed term STS (Specialist Teacher Support), commencing 26th August 2024 and finishing 27th January 2027. Along with this goes the Kaahui Ako Within School Teacher role with a WST allowance and one fixed term middle management allowance which will start and end in the same time frame. 		
Moved: C Betty	Seconded: M McDowell	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm the appointment of Kelly Drew to the Year 8 Dean for 2025 and the Year 9 Dean for 2026, commencing 27th January 2025 to 27th January 2027. Along with this role goes two fixed term salary units, one fixed term middle management allowance and 10 hours non-contact per 6 day cycle which will start and end in the same time frame. 		
Moved: C Betty	Seconded: T Potts	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm the appointment of Kay Hume to the Year 9 Dean for 2025 and the Year 10 Dean for 2026, commencing 27th January 2025 to 27th January 2027. Along with this role goes two fixed term salary units, one fixed term middle management allowance and 10 hours non-contact per 6 day cycle which will start and end in the same time frame. 		
Moved: C Betty	Seconded: T Potts	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm the appointment of Matthew Williams to the Year 10 Dean for 2025 and the Year 11 Dean for 2026, commencing 27th January 2025 to 27th January 2027. Along with this role goes two fixed term salary units, one fixed term middle management allowance and 10 hours non-contact per 6 day cycle which will start and end in the same time frame. 		
Moved: C Betty	Seconded: T Potts	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm the appointment of Fraser Anderson to the Year 11 Dean for 2025 and the Year 12 Dean for 2026, commencing 27th January 2025 to 27th January 2027. Along with this role goes two fixed term salary units, one fixed term middle management 		

allowance and 10 hours non-contact per 6 day cycle which will start and end in the same time frame.		
Moved: C Betty	Seconded: T Potts	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm the appointment of Tyne Wijdeven to the Year 12 Dean for 2025 and the Year 13 Dean for 2026, commencing 27th January 2025 to 27th January 2027. Along with this role goes two fixed term salary units, one fixed term middle management allowance and 10 hours non-contact per 6 day cycle which will start and end in the same time frame. 		
Moved: C Betty	Seconded: N Moore	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm the appointment of Michelle McMillan to the Year 13 Dean for 2025, commencing 27th January 2025 to 27th January 2027. Along with this role goes two fixed term salary units, one fixed term middle management allowance and 10 hours non-contact per 6 day cycle which will start and end in the same time frame. 		
Moved: C Betty	Seconded: T Potts	Carried: All
<ul style="list-style-type: none"> Move that the Board confirm the staff Christmas function of up to \$100 per head for 2024. 		
Moved: K Ngataki	Seconded: M McDowell	Carried: All
<ul style="list-style-type: none"> Move that the Board send a letter of congratulations to the Tuakau College/OAS Combined U15's Rugby teams coaches and management for a successful season. 		
Moved: C Betty	Seconded: T Potts	Carried: All
<ul style="list-style-type: none"> Move that the Board send a letter of congratulations to the Tuakau College/OAS Combined 1st XV Rugby teams coaches and management for a successful season. 		
Moved: C Betty	Seconded: M McDowell	Carried: All
<ul style="list-style-type: none"> The Board discussed the proposal to purchase a new Electronic Sign. M McDowell said a policy around this needs to be formed (including what can/can't be advertised on the sign). M McDowell advised this policy should be done at the Policy committee meeting. The Board discussed the Literacy/Numeracy Report to the Board. C Betty thanked A Fletcher for putting the information together. K Ngataki queried if we have any comparison data to other schools? C Betty advised we are not privy to other schools' information/data yet. The Board discussed the subject selection and the Literacy support class and clarity around what that subject entails. 		
C Betty moved his Principal's Report.		
Moved: C Betty	Seconded: K Ngataki	Carried: All

GENERAL BUSINESS	
<i>Discussion</i>	<i>Actions</i>
<ul style="list-style-type: none"> Charter Schools – M McDowell advised he was unable to make it to the information meeting he was going to attend about this. The Board discussed this and that they believe in public education being the best option for us at this point in time. M McDowell said that with the growing roll and the current situation with so many changes occurring/having to be implemented, to add a whole new dynamic and operation to the school wouldn't be helpful or sensible. A Tocker said it seems that the Board doesn't have a burning desire to do this at the moment. 	<ul style="list-style-type: none"> C Betty to inform staff that the Board will not consider Charter schools at this time.

IN COMMITTEE		
At 6:40 pm		
Moved into committee: K Ngataki	Seconded: C Betty	Carried: All
At 6:45 pm		
Moved out of committee: K Ngataki	Seconded: C Betty	Carried: All

KARAKIA MUTUNGA		
G Tema-Liapaneke		

Board Meeting finished at 6:46 pm.

NEXT MEETING		
Tuesday 24 th September, 2024		